

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

July 8, 2014

1. Call to Order:

Chairperson Janet Raymond called the operating committee meeting to order at 7:07PM.

Members present: Board Members: Janet Raymond (Chair), Gerry Lapierre (7:10p.m.), Renee Boiteau, Paul Wright, Bettie Hatzell, Dick St. Sauveur. Other district members: Chief Gus Eddy & John Mainville

Members not present: Jenn Zuba, Ron Lapierre

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

Chief Eddy brought up the issue of the town wanting to hire a dispatcher & each district would help subsidize the salary for this position. There's a meeting tomorrow night and he feels this proposed dispatcher position will not be approved. The chief submitted a \$28K quote to the Public Safety Director to repair the link for the alarm system which runs from the fire station to the police station. The chief also asked about negotiations and said that it was becoming a hostile work environment. Janet said that we (board) would be sitting down with our attorney possibly at the end of July before formal negotiations begin.

4. Receive Chief's Report

June 2014 Chief's Written Report

Truck Maintenance

Command 3 is have ABS issues the sensors also multiple front end front end issues was taken apart and Fixed by Scott's Mobile. Engine 32 had coolant issues and a bad sensor in the brake pedal. The exhaust system was rotted out and had to be replaced. Engine 32 is also due for PM.

Fire Training

The two new hires are receiving training. Every member of the paid staff is assisting in the training. Both employees' has passed the medical, drug and lift tests. Both need more training on the trucks. Five firefighters' have completed firefighter level 2.Lt. Ken Jacob, Josh Sutherland, Kirk Parkin, Marlana Pariseau and Nick Morin. I also have three firefighters' enrolled in the firefighter level 1 class. Lauren Jenks, Jake Hagerty and David Mainville will be starting in Sept.

Rescue billing

We will be starting to use image trend system for our run reports and for rescue billing. The state of Rhode Island has given us a loaner this will provide us no down time to completely clean out the computer and to overhaul and get rid of unneeded software on that complete. Spoke with Kim from the Dawson group and all billing will be sent over so we can get back on target.

Air conditioner

I have been receiving complaints in regards to the air conditioner needing cleaning I have been told that it was cleaned out by the clerk of the works. One of our members cleans these units for a living. Upon expect ion he found a dead rodent and multiple bugs and the unit was very dirty.

Alarm Date between {06/01/2014} and {06/30/2014}

001 OAKLAND-MAPLEVILLE FD

Mutual aid received	0
Automatic aid received	19
Automatic aid given	21

Total 001	40
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002 HARRISVILLE FD

Automatic aid received	2
Mutual aid given	3
Automatic aide given	2

Total 002	7
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004 PASCOAG FD

Mutual aid given	1
Automatic aid received	1
Automatic aid given	1

Total 004	3
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007 NORTH SMITHFIELD FD

Mutual aid given	4
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Total 007	4
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012 WOONSOCKET FD

Mutual aid given	1
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Total 012	1
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Total Incident Count 74

Gerry Lapierre questioned how many runs we transported. The chief didn't have that information at hand since we had not asked for that information in several months. This information could be obtained on the Purvis program but the chief is not familiar enough with the new program at this time. The chief will look into getting this information with the new program. With regard to the air conditioner cleaning, Dick St. Sauveur, the Clerk of the Works, has never said the a/c had been previously cleaned. A motion was made by Paul Wright to accept the Chief's report and seconded by Renee Boiteau. All members approved the motion and the motion was passed.

5. Receive Fire Marshal Report

To: Chief Augustine Eddy

July 2, 2014

From: Norman D. Mainville, RI ADSFM

Re: Fire Marshal Report for the Month of June, 2014

During the month of June, 2014 there was one (1) residential smoke/CO inspection(s) conducted for a total of one (1) residential title change(s) within the fire district.

This month, much of my time was spent in regards to getting the RI EMS reporting software up and running. With the assistance of yourself, Chief Rhodes from DOH and Kris Keable, we are now using the RI State Bridge Program to complete the RI EMS Pre-hospital Care Report. As you are well aware, we are still working the bugs out of the program but it is up and running.

On June 24th, we attended the hearing at the RI Fire Safety Board of Appeal and Review for the property located at 1160 Mt. Pleasant Road. As you are aware, this board has recessed until July 8th, 2014 in which time, a walk-through of the building will be conducted. This board has asked that we notify the Building Official, Mechanical Inspector from the town and also the Electrical Inspector from the town. RI State Police may also be present during this walk-through also. All items that were identified as deficiencies during the initial report will be ruled upon on this day in regards to the expectations that will be put on the owner of the property. During the initial hearing, the owner of the property had a difference of opinion between both me and the Deputy State Fire Marshal that was assisting with the inspection. This is why the Board recessed in order to go out to the property to see for themselves. I have met with the building official and requested his assistance as directed from this board. The building official stated he will be in attendance and will notify his other inspectors.

As always, I remain ever available for any questions or concerns you may have.

Respectfully Submitted,

Norman D. Mainville

RI Assistant Deputy State Fire Marshal

Attachments: June Event Log

Norman Mainville
June 2014 Report

<u>DATE:</u>	<u>EVENT:</u>
6/1-6/30	Preparing the EMS Software, Image Trend, to work as the primary EMS Reporting software for the department
6/16/2014	Conduct Follow-up inspection for 1160 Mt. Pleasant Rd, in preparation of the hearing with the RI Fire Safety Board
6/20/2014	Smoke/CO Inspection - 1165 Tarkiln Rd - Passed
6/24/2014	Attend the hearing for 1160 Mt. Pleasant Rd - Recessed/decision postponed due to a walk-through now scheduled for July 8th. (Refer to

narrative)

6/30/2014 Meet with building official in regards to 1160 Mt. Pleasant Rd

Issues Pending for July

Annual Inspection reports for Wrights Farm Restaurant and Condos

On-Site walk-through with RI Fire Safety Board @ 1160 Mt. Pleasant Rd

A motion to accept the Fire Marshal's report was made by Renee Boiteau and seconded by Dick St. Sauveur. All members approved the motion and the motion was passed.

3. Receive the Tax Collector's Report

The tax collector's report is tabled until John returns. The total deposits for June were \$3,817.61. The total year-to-date deposits were \$291, 572.40 less total redemptions of \$5,403.32 giving us total collections of \$286,169.08. Thus far we have collected about 88% of our budgeted collections. There is nothing new to report on Ocean State Power. There is a state report requirement meeting scheduled on July 30th at CCRI/Warwick campus basically to create tiers based on district sizes. They will also use reporting information sent to them by each district. We shouldn't have any problems. The town finished their tax sale in June which brought us about \$3 to \$4K in unpaid taxes. Our tax sale is set for September 26th and the 90 day notices have been sent out. John received a threatening phone call regarding tax collections and he reported it to the town police. The town dispatcher position is on tomorrow night's town council meeting agenda. John also forwarded the EMT/firefighter job description to the Trust and is awaiting a response. A motion was made by Gerry Lapierre to accept the Tax Collector's report and seconded by Paul Wright. All members approved the motion and the motion was passed.

6. Approve minutes from the previous month's meeting

The minutes from June's monthly district meeting were submitted for review. A motion to accept these minutes was made by Renee Boiteau and seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

9. Old Business

- 3rd Party Subcommittee Update-Janet Raymond
 - Although there has been a delay in the billing, the total collections for the month of June were \$7,623.10.
- Building Maintenance-Dick St. Sauveur
 - Building Painting-We have to table this topic until next month for lack of quotes. We only received one quote for \$9,500 for labor & we must purchase the paint.
 - .Storage Unit-This item is tabled until next month for lack of additional quotes.
- Interim District Clerk Appointment-Janet Raymond
 - This item tabled until next month.
- Hiring Committee Update-Gerry Lapierre
 - Gerry hopes to have a Hiring Committee meeting in the next couple of weeks. He has four applicants for the EMT/Firefighter's position but wants to advertise further for both EMT/Firefighter positions as well as the

Clerk's position. One of the 4 candidates that we had already interviewed had experienced cell phone problems and never got back to Gerry when he called. We will get an update at the next meeting.

10. New Business

- Hose testing/Paul Wright-Paul had a copy of the requirements for review. He explained that many departments do their own testing. He didn't see any reason why we couldn't do it especially when OM does their own testing. He made a suggestion that we get together with them to test. There is a form that we would keep on record as a preventive maintenance program. The chief felt this was not cost effective. After much discussion on this matter, the chief abruptly left the meeting. This topic will be tabled until next month.
- Union dues deduction-This will be tabled until next month.

7. Consider, review, and approve Bills & Receipts

In light of the treasurer's absence, Dick St. Sauveur made a motion to pay this month's bills and it was seconded by Paul Wright. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

The Treasurer was absent from this meeting and therefore there are no updated reports.

Account Balance Sheet as of June 30, 2014

"NFD Budget Report for period 10-1-2013 to 9-30-2014."

Income FY 2014: Actual Income YTD:

	NFD Budget Report	
INCOME		
	3rd Party Billing	
	Paid Detail	
	75 Anniversary (Calendar Ad)	
	Interest Income	
	Tax Collection	
	Tax Collection Adds	
	Tax Collection Recording Fees	
	Tax Collection Postage	
	Tax Collection Title Company	
	Total Redemption	
	Total Tax Collection	
	Total Income	
EXPENSE		
	Total Building Expenses	
	Total Capital Expense	
	Total Firefighting Expense	
	Total Operating Expense	
	Total Paid Coverage	
	Total Rescue Expense	
	Total Stipends	
	Total Utilities	
	Total Vehicle	
	Total Expenses	
	Overall Total	

ASSETS		
	Cash & Bank Accounts	
	BOA Business Economy Chk 2230	
	Navigant 2002-00 savings	
	Navigant 2010 01 checking	
	Navigant 2028-02 3rd party	
	Navigant 5132-10 Rescue	
	Total Cash & Bank Accts	
	Other Assets	
	District Station Assets	
	Rescue 3rd party A/R	
	Taxes in Arrears Prior Years	
	Total Other Assets	
	Total Assets	
	Liabilities	
	Overall Total	

11. Adjournment

There being no further business, Dick St. Sauveur made a motion to adjourn and Renee Boiteau seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted

Elizabeth A. Hatzell
Acting District Clerk

